

**HEREFORDSHIRE CONDOMINIUM ASSOCIATION**  
**Board Meeting Minutes**  
**March 29, 2010**

The meeting was called to order at 11:02 am.

Board members present were Brent Greenwood, Bud Carnahan, Jim Petteys and Doug Zollinger. Also present was Jan Carnahan, secretary to the Board.

**APPROVAL OF MINUTES**

Jim Petteys moved to approve the minutes of the March 6, 2010 Board Meeting. Brent Greenwood seconded. The vote was unanimous.

**Action:** Jan Carnahan, secretary to the Board, will email minutes to those on the distribution list.

**NEW BUSINESS**

1. Landscaping: The Board reviewed bids from West Side Landscaping for proposed projects. The Board concurred in selecting 5 different projects to do this year: 1) pruning all trees, 2) removing the pine trees along 1800 West, 3) removing and replacing shrubs on the east side of the buildings on 1800 West, 4) aerating the lawn, and 5) fertilizing lawns 4 times per year.

**Action:** Brent is to negotiate prices with the landscaping company.

Bud Carnahan moved to set up a Landscaping Committee, under the supervision of Board member Doug Zollinger, with Collette Smith and Karen Petteys as the other committee members. The purpose of the committee is to make recommendations to the Board on landscaping in the front and back of the units. Jim Petteys seconded. Brent, Bud and Jim voted yes; Doug abstained.

2. Annual Budget: The Board concurred that the Annual Budget cannot be prepared without information from the year-end audit from the CPA, which won't be done until later in April. In view of that, the Annual Meeting will be postponed until June.

**Action:** Jan Carnahan to notify owners that the Annual Meeting will be postponed.

3. Putting Reserve Fund Money into CDs: Bud Carnahan moved that the Board transfer \$20,000 of the Reserve Fund into a Zions Bank internet market account that pays 1.16% interest per annum but money can be added or taken out at any time. Jim Petteys seconded. The vote was unanimous.

**Action:** Bud Carnahan to transfer the funds.

**INFORMATION**

Lawsuit by Kathy French of Unit #125: Brent said the two attorneys are discussing her failure to timely pay maintenance fees before the Board approves the proposed settlement.

**FOLLOW-UP ON ACTION ITEMS FROM PRIOR BOARD MEETINGS**

1. Proposed Changes to CC&Rs and Bylaws: Attorney Richard Jones hopes to have a draft to the Board members in a couple of weeks for their review and comments.
2. The Board is awaiting bids for the repair of the rain gutter on #111 and installing rain gutters on upper roof area of west row condos that do not already have them.
3. Bud has received bids and will be getting No Skateboarding signs for each end of the south row.

**ADJOURNMENT**

Jim Petteys moved to adjourn. Doug Zollinger seconded. The meeting adjourned at 12:55 pm