

Meadows East Homeowners Association

January 19, 2017

Tina Gordon motioned to open meeting, Stuart Campbell seconded motion

Roll Call: Present were Don McPherson, Stuart Campbell, Tina Gordon, Liz McPherson & Amber (Welch-Randall)

Absent Board Members: Tom Vandenberg and Matt Gibby

Quorum met for meeting to take place

Meeting Notice was posted Monday 1/16/2017

NEW BUSINESS:

- HOA Work Orders: Amber with Welch Randall will be working with Tom Vandenberg to resolve outstanding work orders that have been completed to keep the orders up to date.
- Phase 5-5 Stucco Project: Reviewed amounts for the current phase 5-5 stucco project. All board members in attendance agreed on the assessment amount of \$800.00 due August 31, 2018.
- Collection Procedures: Reviewed current collections guidelines: 30/60/90 letters/notices
Welch Randall recommended to put the collection guidelines on web portal for owners to review for any questions/issues. Don will check with attorney Burt Willey to see if they have a standard collection policy we could use to create policy to be uploaded to web portal.
Don would like us to have the collection policy created and approved by 2/1/2017.
- Terry Mount has resigned as our pool person, we need a certified pool person to open/close, check chemicals on a daily basis. Per Amber they have a certified person, she will check to see if that would be an option for us. If not Jessica Ellanson and her husband may be interested in taking this on. Need to check to see what costs are for certification.
- Also need to check with Weber County regarding the pool drain system, if that will need to be updated or not and what the costs would be for the upgrade if required by the county.
- Financials: Reviewed financial documents, letters need to be sent to the following owners for balance over \$100 that is more than 30 days past due:
 - Tyson Bullard, Maria Torres, Judy Ball
 - Penny Sawyer balance should be paid in full by 2/1/2017
 - Anne-Marie Dunaway, Ligia Moreno & Megan Marks are with attorney Burt Willue
 - June Hernandez is with attorney Rich Jones

Tina Gordon motioned to accept financials, Stuart Campbell seconded motion.

OTHER ITEMS:

- Jessica Ellanson has asked the boards permission to have her damaged SUV parked on the side, due to accident, she needs time to resolve issues with the insurance company, should be gone by 3/31/17, all board members in attendance approved request
- Bill Klein needs a letter from Welch Randall, all cars which have expired tags must be parked under covered parking or need to be removed from MEOA property
- Google Doc login: hoa.meadowseast@gmail.com Google Doc password: HOA12345

NEXT MEETING: Scheduled for Thursday February 16, 2017 @ 6:30 pm @ Tom Vandenberg's home 1933 E 5625 S