

Westfield Estate Phase III Board of Directors Meeting Minutes 7/9/2010

1. Call to Order

The meeting was called to order at 7:30PM

2. Roll Call

Present at the meeting were Stewart Rogers (President), Brenda Ory (Treasurer), Larry Henson, Mike Sutherd, Tony Daly, Brigitte Tucker. Julie Hillman was excused. Ms. Tucker took the minutes of this meeting

3. Approval of Minutes from Annual Meeting and special meeting from 6/22/2010.

Mike Sutherd requested the following change to the minutes from the annual meeting:

June 16, 2010, Barlow Park, 2100 S 500 W, Clearfield

Present board members: Stewart Rodgers (president), Julie Hillman (secretary), Brenda Ory (treasurer), and Brigitte Tucker.

Mr. Rodgers made a motion to approve the minutes as changed from the annual and special board meeting, Mr. Daly seconded. The minutes were approved. Ms. Ory abstained to approve the minutes from 6/22/10 due to her absence.

4. Officers Reports

a. Report of the President

Jerry Whitaker communicated his resignation. The board thanked him for his service to the community.

The president reported on the status of the past due account. One homeowner brought the account current. One homeowner is current on payment plan. Lien on one unit will now be removed.

b. Report of the Secretary

Excused for meeting, no report

c. Report of the Treasurer

Landscaper did maintenance on common area and it looks ok. The board discussed the need to increase allowance for hours allocated to maintenance for next contract.

Two checks have been mailed to homeowners for light reimbursement and two other homeowners were notified that they erroneously received checks in the past.

5. Committee Reports: Lighting Audit

Mr. Daly and Ms. Tucker reported that the lighting audit is complete. No changes need to be made.

Previous model home has not only street light but also 2 monument lights. The board discussed that a plan need to be put in place to reimburse owner.

6. Business previously designated for consideration at this meeting

a. Nominating Committee Selection

The board received 4 nominations for the nominating committee. After motion made by Mr. Stewart and seconded by Ms. Tucker, the following nominations committee was selected:

Jane Whittaker, Krista Braggiano, Denise Daly, Katrina Sutherd

b. Discussion of Proxy format

Postponed until next meeting

c. Bylaw Changes

Postponed until next meeting

7. Unfinished business

a. “job descriptions”

Postponed until next meeting

8. New business

a. Liaison w/ Property Mgmt

Postponed until next meeting

9. Announcements

Special meeting of the homeowners association to elect new board members to be held at 962 N 3550 W, Tuesday, August 3rd at 7PM.

10. Adjournment

No further business came before the board and the meeting was adjourned at 8:40PM. (Mr. Daly had to leave at 8:30PM.)